



Research, Education, and Economics (REE)
National Agricultural Research, Extension, Education, and Economics (NAREEE) Advisory Board

Executive Committee Conference Call – Tuesday, April 4, 2023 Meeting Minutes

Executive Committee Members Present: Kenrett Jefferson-Moore (Chair), V.M. “Bala” Balasubramaniam, Jane Kolodinsky, Richard De Los Santos, Edmund Buckner, Liz Hobart, Donnell Brown, Tambra Stevenson, and Mario Ferruzzi - 9

NAREEE Board Staff Present: Ms. Kate Lewis, NAREEE Board Executive Director/Designated Federal Officer (DFO)

I. Welcome, Roll Call, Quorum Check, and approval of March 2023 meeting minutes.

Kate Lewis did roll call and quorum was identified.

A call for a motion to approve meeting minutes from March by DFO Kate Lewis, moved, and all in favor, no opposition.

a. FY 2023 and 2024 Board Membership

An announcement was supposed to be made regarding new board members in the Fall and unfortunately, we are delayed. The Secretary’s office is still reviewing the FY23 member applications for the Board.

Five of the 15 Board members’ terms will expire at the end of September FY23. Applications for FY24 are due by May 31st.

FY23 Board member terms expiring: Edmund Buckner, Margee Green, Liz Hobart, Annette Levi, Ariel Ortiz-Bobea.

II. Remarks from the Chair

North Carolina Agricultural and Technical State University held their Small Farms Event The focus of the week “Sustainable Production” which included a discussion on Climates Changes Ms. Chavonda Jacobs-Young was a guest speaker.

Draft of the addendum to include with the relevancy and adequacy report has been completed and in the review process. All members of the ad-hoc committee have approved the addendum and DFO Lewis will share it with the Executive Committee and request a vote via e-mail.

DFO Lewis heard the Board’s concerns and frustrations with using Microsoft Teams as a sharing tool. DFO Lewis will investigate a solution for technical efficiencies.



Executive Committee Conference Call – Tuesday, April 4, 2023 Meeting Minutes

III. In-Person Meeting

Monday, June 5, 2023 (arrive) – Wednesday, June 7, 2023, in the Washington DC, area

- DFO Lewis shared the June 2023 in-person agenda with the Board.
- Michele Simmons will contact the Board members to manage the travel logistics.

a. Suggestions:

- It was suggested that the breakout sessions be scheduled at separate times so all can participate.
- It was also suggested to have a conversation with the Chief of Diversity Officer and have a discussion on diversity and the diversity and inclusivity recommendations.

IV. Wrap-Up/Adjourn

DFO Lewis will send via email – (a) Agenda for the in-person meeting, and (b) another e-mail with the Relevancy and Adequacy (R&A) report/recommendations for review. Also, the agenda will be sent out a week before the next meeting. The next meeting will be **May 2, 2023, from 12 noon - 1 pm ET.**

The meeting adjourned at 12:58 p.m. ET